



# PAYROLL DEDUCTION AMENDMENT FORM

**Wrexham County Borough  
Credit Union  
51 King Street  
Wrexham LL11 1LA  
Tel: 01978 266843  
Fax: 01978 314106**

**Email: [info@wrexhamcu.co.uk](mailto:info@wrexhamcu.co.uk)  
Website: [www.wrexhamcu.co.uk](http://www.wrexhamcu.co.uk)**



**Wrexham County Borough Credit Union Ltd  
is authorised and regulated by  
the Financial Services Authority.  
Firm Ref. No. 459641 Reg. No. 737C**



Please complete in BLOCK LETTERS  
& return to:

**Wrexham County Borough Credit Union  
51 King Street  
Wrexham LL11 1LA (not your employer)**

I authorise the Payroll Section to increase /  
decrease \* my payroll deductions to the sum of:

£

*\* Please delete as appropriate*

*Figures*

*Words*

Per week / fortnight / month / 4 weekly

*Please delete as appropriate*

Deductions are to commence from the first  
available pay date and shall remain in force until  
such time as I give notice to the Credit Union in  
writing of any changes.

**Full Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Section:** \_\_\_\_\_

**Payroll No.:** \_\_\_\_\_

**Credit Union Member No.:** \_\_\_\_\_

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Any future amendments/queries MUST be  
made via the Credit Union Office  
and NOT your payroll office**

**OFFICE USE ONLY:**

Deduction Reference: \_\_\_\_\_

Actioned By: \_\_\_\_\_ Date: \_\_\_\_\_